

SHELDON NEIL BIRKETT

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EDUCATION

- University of British Columbia** • Vancouver, BC Expected Graduation May 2021
B.A. Honours in Economics • CGPA: 3.80/4.33
• Coursework: Applied Economics, Economic Theory, and Econometrics
- Carleton University** • Ottawa, ON Sep 2015 – April 2019
Honours Bachelor of Economics • CGPA 11.00/12.00 Transferred to UBC May 2019
• Dean's List: 2015-2018
• Undergraduate Scholarship: 2015-2018

EXPERIENCE

- Junior Trade Policy Analyst** – Global Affairs Canada (GAC) Oct 2018 – April 2019
Ottawa, ON
Supported Canada's sanitary and phytosanitary (SPS) international trade policy negotiations: Prepared briefing notes, reports, conducted research, and text analysis.
• Conducted SPS chapter analysis on Canada's free-trade agreements in accordance with Canada's rights and obligations under the World Trade Organization SPS Agreement
• Assisted in the preparation of briefing notes and reports for Canada's bilateral and multilateral engagement on SPS trade policy issues
- Research Associate** – Council on Hemispheric Affairs (COHA) May 2017 – Aug 2017
Washington, D.C.
Wrote articles for COHA's Washington Report on the Hemisphere (WRH), composing opinion editorials, letters to the editor, and research articles for publication in news media.
• Performed professional interviews with Washington officials: Attended Congressional hearings, legislative seminars, and various events on topics relevant to COHA's work
• Researched, planned, and moderated seminars of interest to COHA's work as the Seminar Coordinator
- Tutor Coordinator** – Alma Mater Society (AMS) of UBC May 2020 – Present
Vancouver, BC
Managed and oversaw the AMS Tutoring program at the University of British Columbia, including liaising with partners to ensure the development of long-term funding and support for the service.
• Managed the overarching goals and vision of the AMS Tutoring program including outreach, funding, and working with partners to ensure continual growth and improvement of the service at UBC
• Coordinated the hiring and training of AMS Tutor Supervisors and Tutors
• Developed outreach initiatives to advertise and promote the service online and on campus
- Tutor Supervisor** – Alma Mater Society (AMS) of UBC Sep 2019 – April 2020
Vancouver, BC
Tutored students in introductory economics, differential calculus, and integral calculus by holding weekly group tutoring sessions.
• Communicated student and tutor concerns between group tutors and coordinators
• Managed group tutoring sessions for subjects in mathematics and economics
- Peer Assisted Study Session Facilitator** – Carleton University Aug 2017 – April 2018
Ottawa, ON
Planned and led two weekly workshops teaching economics while providing additional in-class support for students in economics.
• Assisted students in attaining key study skills to succeed in economics and at university
• Encouraged students to become autonomous learners by scaffolding workshop support
• Continually improved variability of teaching methods for workshops through team meetings, lectures, and constructive feedback from peers

PROJECTS

- TBD
- TBD

TECHNICAL SKILLS

- Programming languages: Stata, R (basic), Python (basic), L^AT_EX, and SageMath
- Software Programs: Microsoft Office and G Suite

ADDITIONAL INFORMATION

- [REDACTED]
- Writes articles at <https://theadhocglobalists.com/> related to political, economic and global affairs